

Corporate Policy & Resources Committee Work Plan (as at 9 October 2024)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That Members note the contents of this report

Date	Title	Lead Officer	Purpose of the report	Date First Published
17 OCTOBER 2024				
17 Oct 2024	Delivery of the Cultural Strategy	Sally Grindrod-Smith, Director Planning, Regeneration & Communities, Cara Markham, Commercial Development Manager	Approval sought to drawn down reserves in line with the requirements of the adopted Cultural Strategy	
17 Oct 2024	Consultation, Communication and Engagement Strategy	Katy Allen, Corporate Governance Officer, Julie Heath, Communications Manager	To present the new strategy	11 September 2024
17 Oct 2024	Local Authority Housing Fund	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Proposal for spend of the Local Authority Housing Fund	
17 Oct 2024	Lea Fields Crematorium Business Plan	Cara Markham, Commercial Development Manager	Two year business plan for Lea Fields	
14 NOVEMBER 2024				
14 Nov 2024	Budget and Treasury Monitoring - Quarter 2 2024/2025 (1st April 2024 to 30th September 2024)	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 30th September 2024.	15 May 2024
14 Nov 2024	Proposed Fees and Charges 2025/2026	Sue Leversedge, Business Support Team	Propose Fees and Charges to take	15 May 2024

Leader

effect from 1 April 2025.

14 Nov 2024	Progress and Delivery Quarter Two (2024/25)	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Two (2024/25)	10 July 2024
14 Nov 2024	Garden Waste Consultation and Business Plan	Katy Allen, Corporate Governance Officer, Robert Gilliot, Operational Services Manager	To present the findings from the 2024 consultation and the proposed business plan for 2025/26	
14 Nov 2024	Public Sector Decarbonisation Fund (Phase 4): Funding bid	Steve Leary, Policy and Strategy Officer - Climate and Sustainable Environment	Report examines the suitability of West Lindsey District Councils' buildings for Public Sector Decarbonisation Scheme (PSDS4) funding. It also informs Members of a detailed feasibility and design study for a new Guildhall heating system that is being undertaken in advance of PSDS4. The report condenses the facts of the current PSDS4 bid application process, outlines some of the reasons to pursue this work and details next steps and potential match funding requirements.	
14 Nov 2024	Commercial Strategy	Emma Foy, Director of Corporate Services and Section 151	Commercial Strategy	
14 Nov 2024	Financial Sustainability Working Group	Emma Foy, Director of Corporate Services and Section 151	Financial Sustainability Working Group	
12 DECEMBER 2024				
12 Dec 2024	Council Debts for Write Off 2024/25	Alison McCulloch, Revenues Manager	All council debts over £2,500 for write off by committee 2024/25	15 May 2024

27 Jan 2025	Local Council Tax Support Scheme 2025/26	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	To determine new council tax support scheme for 2025/26	15 May 2024
27 Jan 2025	Mid-Year Treasury Update 2024/25	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	This report provides the Mid-Year update for Treasury Management Indicators in accordance with the Local Government Act 2003	
12 Dec 2024	Asset Disposal Policy	Gary Reeve, Property & Assets Manager	Asset Disposal Policy	
12 Dec 2024	Wellbeing Lincs Service	Sarah Elvin, Homes, Health & Wellbeing Team Manager	Details of the new contract to deliver the service and West Lindsey role in the new service	
9 JANUARY 2025				
9 Jan 2025	Trinity Arts Northern Boundary Wall	Luke Matthews, Building Maintenance Technician	Following the previous option paper which was presented to Corporate Policy & Resources Committee on 18th July 2024 where it was resolved that: a) Officers commence the procurement for the repair northern boundary wall at the Trinity Arts Centre as per the granted Planning and Listed Building Consent number 145568; and b) Officers bring back a report to Corporate Policy and Resources Committee to approve the funding and increase the capital programme. This paper requests the committee's approval for the allocation of funds necessary to initiate construction in accordance with the granted listed building and planning consent, following the completion of the	11 September 2024

tendering process.

9 Jan 2025	2025/26 Measure and Target Setting for Progress and Delivery	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	2025/26 Measure and Target Setting for Progress and Delivery	11 September 2024
9 Jan 2025	Review of Earmarked Reserves	Sue Leversedge, Business Support Team Leader	To receive the annual review of earmarked reserves in advance of the formal Section 25 report (Section 151 Review of Robustness of Reserves) being brought to Council March 2025.	11 September 2024
9 Jan 2025	Update on Local Government Settlement	Emma Foy, Director of Corporate Services and Section 151	Update on Local Government Settlement	
13 FEBRUARY 2025				
13 Feb 2025	ICT Policy Update	Cliff Dean, ICT Team Manager	Approval for the Information Systems Asset Management Policy and the Monitoring Policy	03 April 2024
13 Feb 2025	Budget and Treasury Monitoring - Quarter 3 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st December 2024.	15 May 2024
13 Feb 2025	Corporate Policy and Resources Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out the draft Revenue Budget 2025/2026 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2025/2026. It also includes estimates to 2029/2030 to be included in the Medium Term Financial Plan	15 May 2024
13 Feb 2025	Review of the Whistleblowing Policy	Lisa Langdon, Assistant	To present the updated Whistleblowing	

Director People and
Democratic (Monitoring
Officer)

Policy

13 Feb 2025 Review of Civic Transport

Katie Storr, Democratic
Services & Elections
Team Manager

To consider options for the future of
Civic Transport

13 MARCH 2025

10 APRIL 2025
